



# **CoroPrevention EDC -**Training Data Manager

v1.0

edc.coroprevention.eu



## Agenda

• Login

Training

Navigation

• Enter and Edit Data

Reports





# Agenda (2)

- Manage DCRs
- Forgot Password
- •Reset 2FA
- CoroPrevention: Laboratory Data
- CoroPrevention: Protocol Deviations





# Login



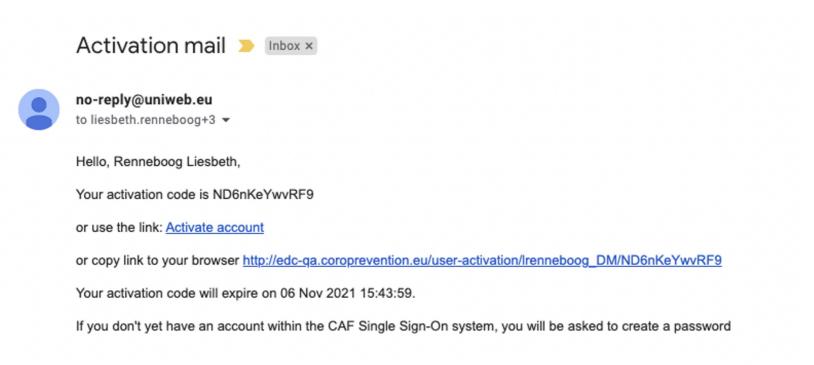
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## Login - Account Activation

- An activation email is sent to you
- Click "Activate account" or use the activation code and navigate to the link

### •! Expires after 48 hours







## Login - Account Activation (2)

• Enter/review the username/e-mail address and activation code

Click "Activate"

Username or e-mail		
liesbeth.renneboog		
Activation code		
•••••		
ck to login		

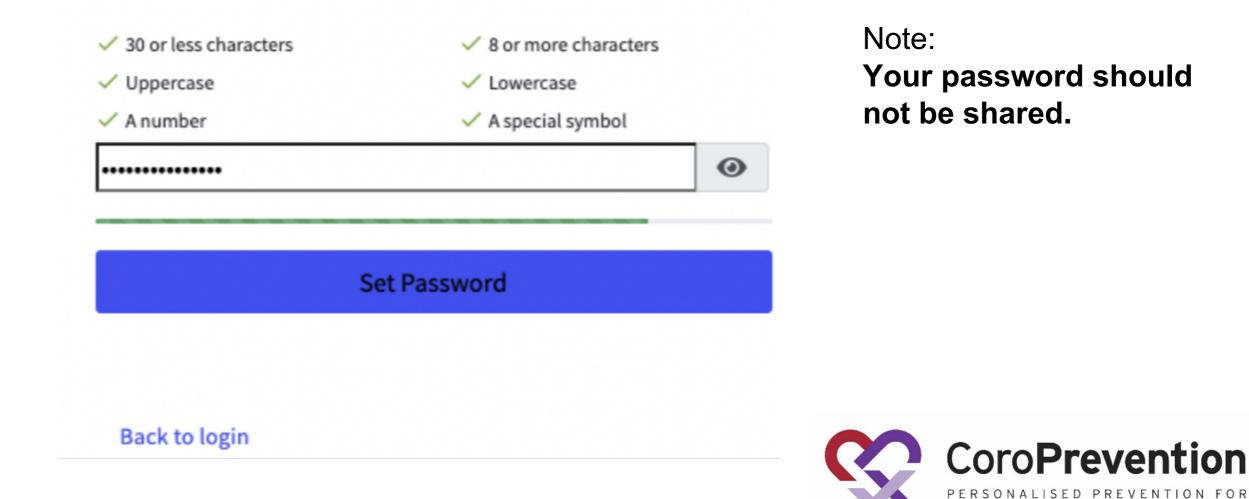




## Login - Account Activation (3)

• Choose a password that meets the requirements

Click "Set Password"





## Login - Two-Factor Authentication

- Download one of the following two-factor authentication apps on your mobile device from the App Store (for iOS) or the Google Play Store (for Android):
  - Google Authenticator, Authy, Duo Mobile, LastPass, Microsoft Authenticator

• This can be skipped if you already have one of these apps on your device



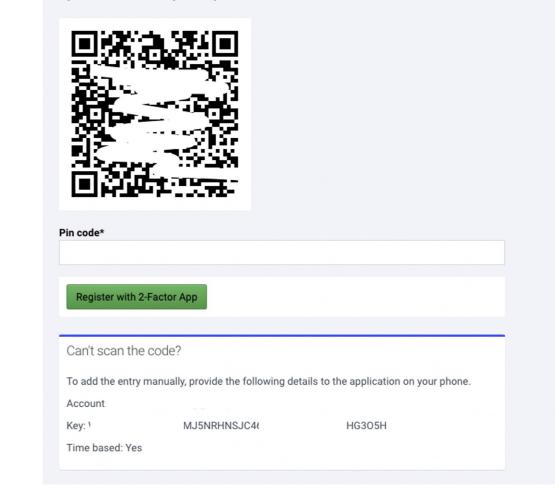
## Login - Register Two-Factor Authentication

- Open the authenticator app on your mobile device
- Scan the QR code via the app or enter the key and user account manually
- Enter the 6-digit code shown by the authenticator app
- Click the register button to complete your account activation



Use a one-time password authenticator on your mobile device or computer to enable two-factor authentication (2FA).

We recommend cloud-based mobile authenticator apps such as Authy, Duo Mobile, and LastPass. They can restore access if you lose your hardware device.







# Login - General

After initial login, follow these steps to login:

- Browse to <u>https://edc.coroprevention.eu/</u>
- Enter your username or e-mail address and password
- Click Login

~	
S E	EDC
Welcome I	Back. Please login to your account:
Username	e or e-mail
Passwo	rd
Forgot Pass	sword?
	vHEAD.1128928
	2021-10-12 19:13:07
Activate us	er Login
Stirute do	Login





# Login - General (2)

- Open the Google Authenticator app on your mobile device
- Enter the 6-digit code displayed for yourusername@coroprevention.eu
- Click Login

Enter a 6-digit code from you	Ir Authentication App
Login	
Back to login	





## Logout

### • To logout, click the icon in the upper right corner

### Click Sign out

ŝ	CoroPrevention	≡	Working in: <b>Country:</b> Finland <b>Site:</b> Helsinki University Hospital	Logged in as: Renneboog Liesbeth (Investigator)	J
ŵ	Home	Subjects	Au	dit Change Passwor	
â	Subjects	Subjects O Add new 🗮 List		Subject Audit Trail       ≣ List	
¢	DCR	DCR			
<u>₽</u>	Export 🗸	Data Clarification 📰 List Request			

Log out when stepping away from your computer.





# Training



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# **Training - Initial**

- Training is required for all staff who requires access to EDC or the Tool Suite
  After login you will be directed to the Training module if you have pending required trainings
- •You will not be able to access any other modules in EDC

쪿 CoroPrevention	Training			Working in: <b>Country:</b> Finland <b>Site:</b> Helsinki University H	Logged in as: lospital Renneboog Liesbeth (Investigator)	L •
<b>命</b> Home	Warning! You need to download and sign all required traini	ngs before you can ac	cess the platform			×
<b>와</b> Subjects						
	Training ↓	Required	Status	Completion date and time	Action	
∯ DCR	Query Management	no	Not Done		<b>DOCUMENT DOWNLOAD</b>	
Training	SAE Reporting	yes	Not Done		▲ DOCUMENT DOWNLOAD	
ۍ Export	User Guidelines for Investigator	yes	Not Done		<b>DOCUMENT DOWNLOAD</b>	
🗅 EproLink					1 / 1 - 3 results - Per page	32 🔻

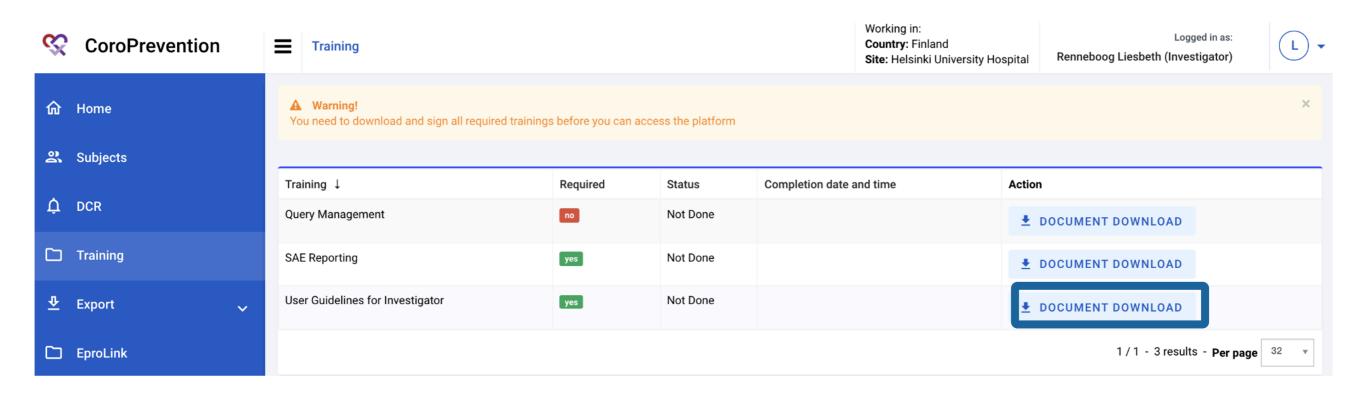
The "Required" column indicates which training(s) are required for you based on your assigned user type.





## Training - Download

Click "Document Download" to access the training
Perform your training of the document

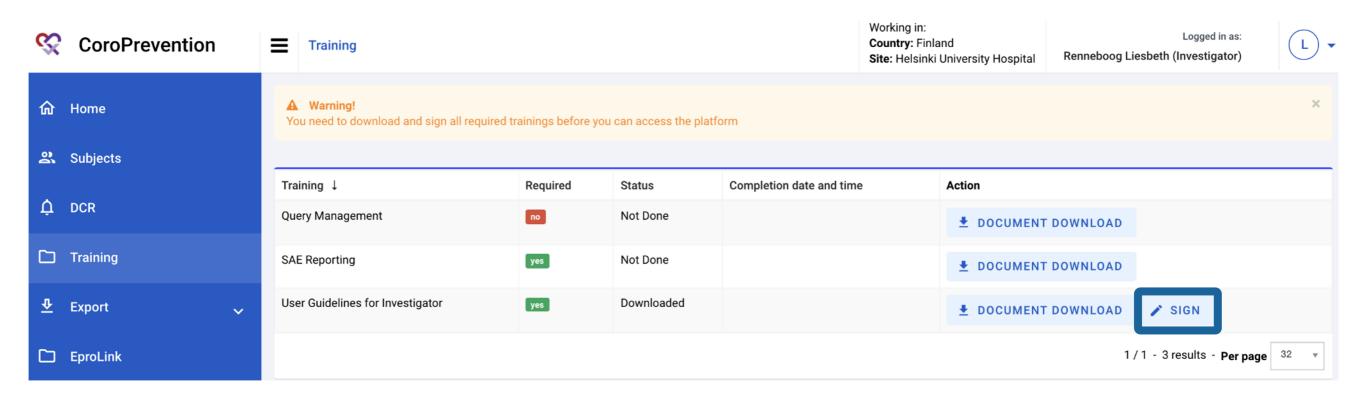






# Training - Sign

### • Click "Sign" to acknowledge that you have completed training on the topic



A warning message is shown as long as you have not completed the required trainings assigned to you





# Training - Sign (2)

- Enter your credentials and click Sign to confirm
- The training now receives status Completed
- You can still download this document at any point

#### Sign User Guidelines for Investigator

By entering my username and password, I acknowledge that I have completed
training on the topics covered in this document.

Username		
l.renneboog		
Password		
•••••		
	✓ SIGN	× CANCEL

<b>i Success!</b> Training signed successfully				×
Warning! You need to download and sign all required train	ngs before you can ac	cess the platform		×
Training ↓	Required	Status	Completion date and time	Action
Query Management	no	Not Done		DOCUMENT DOWNLOAD
SAE Reporting	yes	Not Done		DOCUMENT DOWNLOAD
User Guidelines for Investigator	yes	Completed	16 Nov 2021 10:41:46	DOCUMENT DOWNLOAD
				1 / 1 - 3 results - <b>Per page</b> 32 *

A success message is shown when a training is signed successfully

A warning message is shown as ong as you have not completed the required trainings assigned to you





### **Training - Access**

- Complete all **required** trainings to gain access to the rest of the platform
- Optional trainings can be accessed and completed, but are not required to be completed to gain access
- Navigate to your assigned trainings at any time by clicking Training

ŝ	CoroPrevention	Training			Working in: <b>Country:</b> Finland <b>Site:</b> Helsinki University Ho	spital Renneboog Liesbeth (Investigator)
ŵ	Home	<b>i Success!</b> Training signed successfully				×
<u> </u>	Subjects					
		Training ↓	Required	Status	Completion date and time	Action
¢	DCR	Query Management	no	Not Done		▲ DOCUMENT DOWNLOAD
	Training	SAE Reporting	yes	Completed	16 Nov 2021 10:48:22	DOCUMENT DOWNLOAD
₽	Export 🗸	User Guidelines for Investigator	yes	Completed	16 Nov 2021 10:41:46	<b>DOCUMENT DOWNLOAD</b>
	EproLink					1 / 1 - 3 results - Per page 32 •





# Navigation



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## **Navigation - Location Select**

# • After successful login, you will be requested to choose your location if you have access to more than one country:

#### Location

Countries	Sites
All my countries	All my countries and sites
Belgium	
+ Finland	
Cermany	
🔚 Greece	
Italy	
se North Macedonia	
- Poland	
Portugal	
	✓ CONFIRM

#### • Or to more than one site:

All my sites         001001 - Helsinki University Hospital         001004 - Kuopio University Hospital         001003 - Mehiläinen Hospital         001002 - Oulu University Hospital	Sites	
001004 - Kuopio University Hospital 001003 - Mehiläinen Hospital	All my sites	
001003 - Mehiläinen Hospital	001001 - Helsinki University Hospital	
	001004 - Kuopio University Hospital	
001002 - Oulu University Hospital	001003 - Mehiläinen Hospital	
	001002 - Oulu University Hospital	
		✓ CONFIRM

Select *All my countries* and then *All my countries and sites* to have access to the entire trial.

Select a *specific country* and *All my sites* within the country to have access to the entire country.

Select a *specific country* and a *specific site* within the country to have access to that specific site.



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## Navigation - Bar

- •Navigation bar contains links to the modules for which you have access
- "Home" takes you to the dashboard, listing actions applicable for your user type

쪿 CoroPreven	tion	≡			Working in: <b>Country:</b> Finland <b>Site:</b> Helsinki Unive	ersity Hospital	Logged in as: Renneboog Liesbeth (Investigator)	L •
<b>命</b> Home		Subjects				Audit		
<b>와</b> Subjects		Subjects	O Add new I≣ List			Subjec	t Audit Trail                                   List	
Ĵ, DCR		DCR						
	~	Data Clarification Request	i≣ List					
Q Audit	~			_				
🗅 EproLink		Export						
		Downloads	III List					





## **Navigation - Access Details**

The upper bar - visible on each page within EDC - displays the following:

- Study you are working in
- Toggle to hide/unhide the navigation bar
- Location button: Country flag & Site / "Multiple Sites" or "Multiple countries"
- Your name and user type
- Link to actions related to your account

	CoroPreven	tion	≡					🖶 001001 - Helsinki Unive	ersity Hospital
ŵ	Home		Documents		Manage			Audit	
6	Documents		Documents	O Add new I≣ List	Countries	<b>I</b> ≣ List		Activity Log	i≣ List
	Training		Training		Users	• Add new	I≣ List	Non-Subject Audit Trail	i≣ List
ľ	Manage	~	Training	i≣ List	User Types	• Add new	I≣ List		
⊉	Export	~			User Roles	Add new	I List		
0	Audit	~	Export		Subject Progress Status	O Add new	I List		
ŵ	Settings	~	Study Management	<ul> <li>Add new</li> <li>Add export to queue</li> </ul>	Trainings	O Add new	<b>≣</b> List		
			Study Execution	I Add execution to queue	Settings				
			Downloads	≣List	User Activation Code	I≣ List			
					User Login	I≣ List			
					Application	I≣ List			





## Navigation - Go to Subject

# Navigate to a subject by clicking "Subjects" and clicking "View" for the applicable subject:

ŝ	CoroPrevention	Subjects	Subjects			n: Finland Inki Universit	y Hospital Renne	Logged in as: Renneboog Liesbeth (Investigator)		
ŵ	Home							▼ Filters 0 ▼	O Add new	
2	Subjects	Subject Id ↓	Study	Site ID	Last Visit Title	Status	Monitor Status	Progress Status	Action	
Ď	DCR	coro-001001-001	CoroPrevention	Helsinki University Hospital	Enrolment V1		Ê	Randomised	• VIEW	
Ť	DOR	coro-001001-002	CoroPrevention	Helsinki University Hospital	Enrolment V1		Ê	Randomised	• VIEW	
<u> </u>	Export	coro-001001-003	CoroPrevention	Helsinki University Hospital	Enrolment V1		Ê	Allocated	• VIEW	
0	Audit	coro-001001-004	CoroProvention	Halainki University Haspital	Enrolment V1			Allocated		
		010-001001-004	CoroPrevention	Helsinki University Hospital	Enrolment vi		Ê	Allocated	• VIEW	
	EproLink	coro-001001-005	CoroPrevention	Helsinki University Hospital	Informed Consent		Ê	Screening	• VIEW	

By default, this list is filtered based on the location you are working in.

Additionally it is possible to filter the list of subjects on Subject ID, Last Visit, Data Status, Monitor Status, Progress Status.





## Navigation - eCRF

- Within a subject, you can navigate to a specific eCRF by clicking the eCRF title in the subject's flow
- If the eCRF is part of a visit, you need to click the visit title first.
- You can also use the "Next" and "Back" buttons to navigate to the next / previous eCRF

CoroPrevention	Subjects / coro-001001-003 / View	Working in: <b>Country:</b> Finland <b>Site:</b> Helsinki University Hospital	Logged in as: Renneboog Liesbeth (Investigator)	(L) •		
Subject ID: coro-001001-003 Site: Helsinki University	Show monitoring status					
Hospital Progress: Randomised	Vital Signs			Audit trail		
<ul> <li>Subject Summary</li> <li>Informed Consent</li> <li>Informed Consent: Blood</li> <li>Sampling Sub-study for Future Research</li> </ul>	Body height       181       Body weight       78.3     kg			٥		
<ol> <li>Enrolment V1</li> <li>Visit Date</li> <li>Inclusion / Exclusion Criteria</li> <li>Demographics</li> </ol>	Blood pressure Systolic 121 mmHg Diastolic 81 mmHg			٥		
<ul> <li>Medical History</li> <li>Vital Signs</li> <li>Cardiac Assessment</li> <li>Concomitant Medications</li> </ul>	Pulse Rate 61 bpm Back		Sign	Next	Q	CoroPrevention PERSONALISED PREVENTION FOR CORONARY HEART DISEASE



# **Enter and Edit Data**



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### Enter/Edit Data - Flow

Use the subject flow to navigate to a form:

- Some forms are not part of a visit (e.g. Informed Consent)
- Click a visit to view its forms

Subject ID: coro-001001-005	Subject Summary		
Site: Helsinki University Hospital Progress: Screening	Status filter 🔵 🕦 🧭 ! 🛞 🕲	Monitoring filter	Ê İ Ż Ż
Subject Summary		Status	
	Informed Consent	) Ê	
Informed Consent	Informed Consent: Blood Sampling Sub-study for Future Research	0 🖹	
Informed Consent: Blood Sampling Sub-study for Future	End Of Trial	0 🖹	
Decemb	Informed Consent Amendments	0 🖹	
O Enrolment V1 ^	Concomitant Medications Log	0 🖹	
	Primary and Secondary Endpoints	0 🖹	
Visit Date	Protocol Deviations	0 🖹	
Inclusion / Exclusion			
O Criteria		Enrolment V1	
Demographics	Visit Date	0 🖹	
	Inclusion / Exclusion Criteria	0 🖹	
O Medical History	Demographics	O Ê	





## Enter/Edit Data - Subject Summary

Or use the subject summary to navigate to a form:

- Optionally click a status filter to only view forms for a given data entry status
- Click the status icon for the form to access it

Subject ID: coro-001001-002 Site: Helsinki University Hospital Progress: Randomised		Subject Summary					
		Status filter 🔘 🛈 📀 1 🛞 🕲	Monitoring filter	ê İ 2			
)	Subject Summary		Status				
	Informed Consent	Informed Consent: Blood Sampling Sub-study for Future Research	0				
Ś	Informed Consent	End Of Trial	0 🖹				
)	Informed Consent: Blood Sampling Sub-study for Future	Informed Consent Amendments	0 🖹				
	Research	Adverse Events Log	0 🖹				
)	Enrolment V1 V	Concomitant Medications Log	0 🖹				
		Subject Reported Clinical Endpoints Log	0 🖹				
Visit 6 V		Primary and Secondary Endpoints	0 創				
)	Visit 7 🗸 🗸	Protocol Deviations	○ 皀				
)	End Of Trial		Enrolment V1	Visit 6	Visit 7		
		Visit Date	○ Ê	O Ê	○ Ê		
	Informed Consent Amendments	Demographics	0 🖹				
		Medical History	0 🖹				
	Logs 🗸	Vital Signs	0 🖹				
		Cardiac Assessment	0 🖹				
		Concomitant Medications	0 🖹				
		Questionnaires	0 🖹				
		Smoking Behaviour	0 🖹				
		Blood Sampling - Basic Laboratory Assessments and CoroPredict Score	) Ê				

In the example given, the subject summary is filtered on entry status "Empty" and "Incomplete".

The summary now shows all forms where data is still expected.





## Enter/Edit Data - Status Icons

### Status Icons indicate the data entry status of a subject/visit/form/block:

O Em	pty	No data is present.
	omplete	Data is present, but data entry is not complete.
! Inva	alid	Invalid data is present: at least one DCR (query) is raised.
🕢 Val	id	All data is present and valid.
8 Ansv	wered DCR	At least one DCR (query) has been answered.
🔞 Sign	ed	Data has been signed.





## Enter/Edit Data - Data Saving

Data entered is automatically validated and saved in-real time:

- No Save button
- Instant feedback in form of automatic DCRs (queries) on the entered data
- Dynamic fields or forms depending on the entered data appear immediately

Show monitoring status	
Visit Date	DCR 1 Audit trail
Image: Wisit Date (!)       dd     mon       dd     Mov       v     2021	

In this example, a DCR is raised as the day contains a non-numeric character

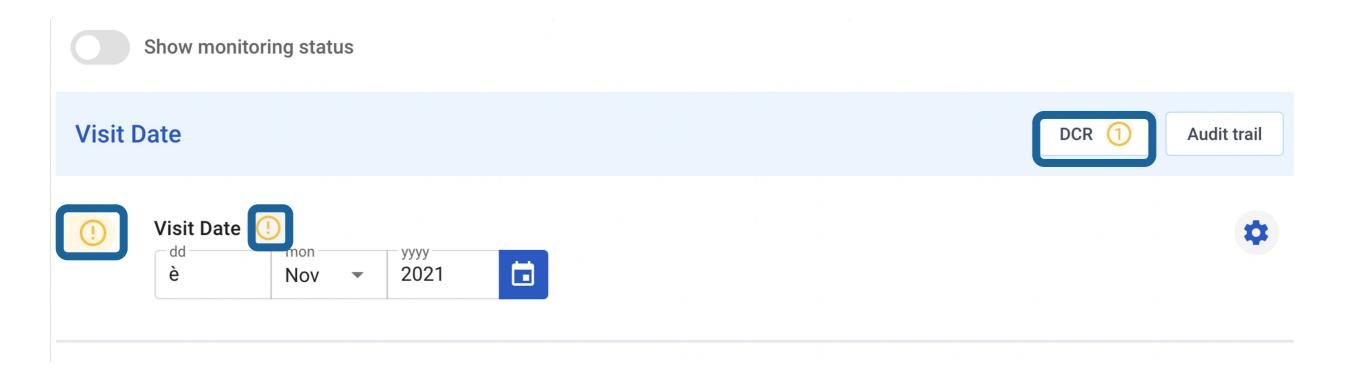


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## Enter/Edit Data - Open DCR

- Hover over the DCR icon next to the field label to view the DCR message
- Or open the DCR by clicking the DCR icon or the DCR button







## Enter/Edit Data - Edit

Update the entered data accordingly if applicable:

- Change the entered data
- Provide a reason for change
- Click Save to confirm or cancel to return to the form without making the update

Please enter the reason for changing this data					
<ul> <li>Data Entry Error</li> <li>Data changed because:</li> </ul>					
	SAVE	CANCEL CHANGE			

Choose 'Data changed because' to provide a custom reason for making the data update





## Enter/Edit Data - Edit (2)

The updated data is saved and validated in-real time:

• Automatic DCRs are closed automatically if they are no longer applicable

Show monitoring status	
Visit Date	Audit trail
Visit Date dd mon yyyy 7 Nov v 2021	\$
Back	Sign Next





## Enter/Edit Data - Answer DCR

Provide an answer to a DCR if applicable:

- Open the DCR by clicking the icon on the left or the button on top
- Select or provide a custom answer and click Save

	Vital Signs - coro-001001-001						
Data Clarification Requests							
! D	Systolic       #7 • 09 Nov 2021 10:07:39          Difference between systolic blood pressure [199] mmHg and diastolic blood pressure [45] mmHg is out of the expected range [5-140] mmHg. You Please verify.						
0	is correct is correct for the following reason:						
O Data	is incorrect Cancel						

PEN IN OVERVIEW



## Enter/Edit Data - Answer DCR (2)

The Data Manager / CRA can subsequently:

- Close the DCR if the provided answer is satisfactory
- Reopen the DCR to require an additional response from the site (additional clarification or data update)

Vital Signs - coro-001001-001					
Data Clarification Requests	8	Blood pressure			
Show closed data clarification requests Search Q		Systolic 199	mmHg	Diastolic 45	mmHg
Systolic       #7 • 09 Nov 2021 10:07:39 A         Difference between systolic blood pressure [199] mmHg and diastolic blood pressure [45] mmHg is out of the expected range [5-140] mmHg. You Please verify.					
		Pulse Rate			
You 09 Nov 2021 10:11:40 Data is correct		103		bpm	
OPEN IN OVERVIEW					



### Enter/Edit Data - Audit Trail

All data entry is logged in the audit trail

- Click the "Audit trail" button to view the audit trail for the entire form
- Click the cog wheel and then "Audit Trail" to view the audit trail for the block of fields

	Show monitoring status			
Inclusi	on / Exclusion Criteria			Audit trail
$\oslash$	Inclusion Criteria	Yes	No	\$
	Informed consent form signed by the study subject.	٢	$\bigcirc$	
	Male or female aged 30 to 80 years on the day of enrolment.	٢	$\bigcirc$	
	≥ 50% stenosis in one or more major coronary arteries on angiography or computerised tomography (CT) performed within the preceding year (from enrolment visit) or myocardial infarction (type I, II) during the preceding year.	۲	0	
$\oslash$	Exclusion Criteria	Yes	No	\$
	Hospitalisation for acute coronary syndrome, myocardial infarction, stroke, coronary revascularisation or acute heart failure within the preceding month (30 days). These subjects can be enrolled after a one-month stabilisation period, which begins from the time of the event.	0	=	Audit Trail
	Subjects with NYHA class III-IV heart failure i.e. marked limitation in activity due to symptoms, comfortable only at rest.	$\bigcirc$	0	



## Enter/Edit Data - Audit Trail (2)

The data audit trail is toggled by default ('Data changes')

- For initial data entry, the justification shows "New Data"
- For data edits, the justification shows "Data Entry Error" if this was the provided reason or it will show the custom reason provided by the user

Data Clarification Requests						Audit Trail		
Da	ta changes	Status updates				Searc	h	Q
ID	Туре	Variable	Rec.	Old Value	New Value	Justification	Modified By	Date and Time (UTC) $\uparrow$
10608	Answer updated	DVISD		è	7	Data Entry Error	lrenneboog_inv	08 Nov 2021 13:01:16
10605	Answer updated	DVISM			11	New Data	lrenneboog_inv	08 Nov 2021 12:58:51
10000		DVISY			2021	New Data	lrenneboog_inv	08 Nov 2021 12:58:51
10603	Answer updated							

PEN IN OVERVIEW



## Enter/Edit Data - Required Data

Almost all data fields in the CoroPrevention trial are **required** (= must be completed) and **mandatory** (= cannot be completed as UK, NA or ND).

Notable exceptions:

- Day and month for "Date of latest echocardiography"
- Day for Date on Subject Reported Clinical Endpoints Log

In case this information is **unknown**, this can be entered as "UK" or "NA" or "ND" and will be considered valid and complete by the system.

$\oslash$	Ejection frac	tion from the	latest availa	ble ec	nocardiography
	87		8	₿%	
	Date of lates	t echocardio <sup>mon</sup> UK <del>▼</del>	graphy <sup>yyyy</sup> 2021		

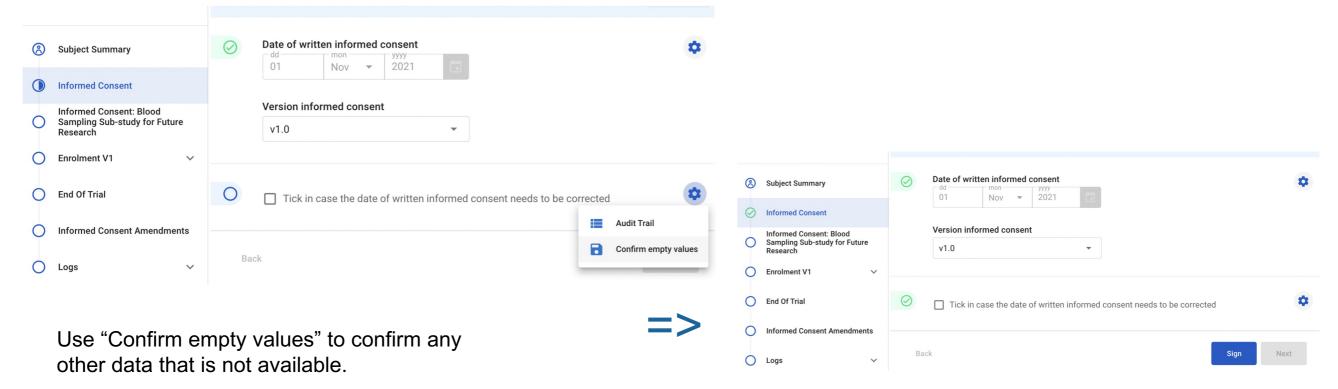
### Enter/Edit Data - Confirm Empty Values

Notable exception (2):

- check box fields with only one option
- e.g. 'Tick in case the date of written informed consent needs to be corrected'

Should only be completed (ticked) in case applicable.

If not applicable, click the cog wheel and select '**Confirm empty values**' to validate this field:







### Enter/Edit Data - Calculated Fields

It is not possible to enter/edit data for calculated fields:

- System will calculate the value
- All parameters need to be entered, the system will not calculate the value if data is missing

E.g.: eligibility of a subject will only be calculated once all inclusion and exclusion criteria questions have been filled in



The subject is eligible to participate in the study Yes





# Enter/Edit Data - Log Forms

Log forms are forms that are repeating in nature

- To add a new record, click the "Add" button
- There is no limit on the number of records that can be added

Subjec	t Reporte	ed Clinical En	dpoints Log				Audit tra
0				ADE	SUBJECT REPOR	TED CLINICAL EN	
	Nr	Visit	Endpoint	Date	Status	Actions	
			Ν	o log records available	9		
					Rows per page: 10	• - <	< >





# Enter/Edit Data - Log Forms (2)

- The record will open in portrait mode allowing you to enter the data
- The system will automatically determine a log number for the record
- After data entry, click "Back to list" to return to the list of records for the form
- Use the "Back" or "Next" buttons to navigate to the previous or next record

Subje	ect Reported Clinical Endpoint	← Back to list Audit trail	
	Endpoint number 1	*	
0	Visit Select	\$	
0	Subject reported clinical endpoint Select	*	
0	Date dd mon → yyyy	*	CoroPrevention for coronary heart disease



# Enter/Edit Data - Log Forms (3)

- Click the pencil icon to edit the record, the record will open in portrait mode
- Click the trash can icon to delete the record

Subjec	t Repoi	rted Clinical	Endpoints Log			Audi	t trail
$\oslash$				ADD SUBJEC	T REPORTED CLIN	ICAL ENDPOINT	\$
	Nr	Visit	Endpoint	Date	Status	Actions	
	1	Visit 2	Unstable angina	09 Nov 2021	⊘ Ê	/ 1	
				Rows per page:	10 🔻 1-1 of	1 < >	



# Enter/Edit Data - Log Forms (4)

• Click the arrow to reactivate the deleted record

Subjec	t Repor	ted Clinical	Endpoints Log			Audi	t trail
$\oslash$				ADD SUBJEC	CT REPORTED CLIN	IICAL ENDPOINT	\$
	Nr	Visit	Endpoint	Date	Status	Actions	
	1	<del>Visit 2</del>	Unstable angina	<del>09 Nov 2021</del>		<u>+</u>	
				Rows per page:	10    1-1 of	1 < >	

Editing data on a record, deleting and reactivating a record will require a reason for change to be provided





# Reports



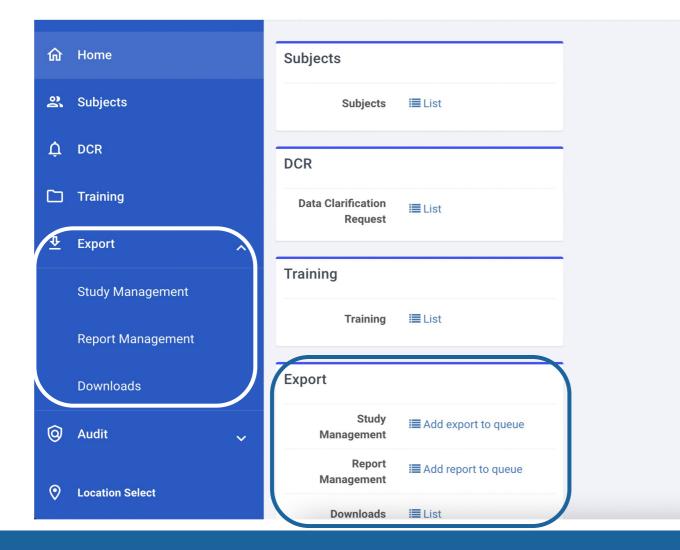
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### **Reports - General**

All reports and/or exports available to you can be found:

- By clicking Export in the navigation bar
- Or through the dashboard

### Click the desired type of report or export



The reports and exports are categorized in three categories:

- Study Management
- Study Execution
- Reports

Which reports and exports are available to you are depending on your user type.







### **Reports - Generation**

- Select the desired export / report
- Specify the filters if applicable
- Select the desired format from the dropdown of available formats
- Click Add Export / Report To Queue to start the creation of the export / report

			🛨 001001 - Helsinki University Hospital	L •
			Saved	filters +
Equal				
Equal *				
Equal v	coro-001001-096 ] (* coro-001001-185 ]	1		
			🖺 Save 🖉 Clea	ar filters
				_
Page Status		Subject Enrolment		
Protocol Deviations				
	Equal • Equal •	Equal   Equal  Equal  Page Status	Equal     *       Equal     *       Image: status     Subject Enrolment	Equal • Equal • Equal • Equal • Equal • Equal • Equal • Equal • Equal • Equal • • • • • • • • • • • • • • • • • • •



## Reports - Generation (2)

- A success message pop-up is shown
- You will receive an email when the export / report has finished and is available for you to download

•		Ξ	Export / Report Management			100	The data to be exported has been
ŵ	Home		Filters				successfully queued. Upon completion of the work, you will receive a notification by email
ð	Subjects						
			Countries	Equal *			
¢	DCR		Sites	Equal +			
۵	Documents			Edon .			
	Training		Subjects	Equal *	× coro-001001-096 × c	coro-0010	001-185
₽	Export		Tiles tile				🖺 Save 🥥 Clear filters
			Filter title				
	Study Execution						
	Report Management		Adverse Events	Page Status		Sub	ject Enrolment
	Downloads		DCR Status	Protocol Deviations			
	Adjudication						
	Adjudication		CSV - D ADD REPORT TO QUEUE				
	EproLink						
0	Audit 🗸 🗸						





### **Reports - Filters**

- Before generating the report it is possible to use filters, this will limit the data of your export / report
- For most reports and exports, the filters are optional
- For some reports a filter is required: e.g. the Data Listing report requires an eCRF to be selected
- The system will warn you in case a filter needs to be specified

Filters		Saved filters +
eCRF *	Equal *	•
Countries	Equal *	
Sites	Equal	
Subjects	Equal +	
Filter title		🗈 Save 🖉 Clear filters
Adverse Events	Long Term Samples	Protocol Deviations
Clinical Endpoints	Missing CoroPredict Score V1	Subject Discontinuation and Reason
CoroPredict Score	Monitoring Status Overview	Subject Enrolment
DCR Status	Monitoring Status Pages	Visits Eligible for Payment
Data Listing	Page Status	
CSV - ADD REPORT TO QUI	EUE	

You can save your filter combinations for future use by providing a title for the filter and clicking "Save"



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### **Reports - Download**

- Requested reports / exports are listed in the Downloads section
- Navigate through the blue bar or via the dashboard to Downloads

命	Home	Subjects	
8	Subjects	Subjects	<b>≣</b> List
¢	DCR	DCR	
	Training	Data Clarification	<b>≣</b> List
<u>₽</u>	Export ^	Request	
	Study Management	Training	
	Report Management	Training	<b>≣</b> List
	Downloads	Export	
0	Audit	Study Management	I Add export to queue
$\odot$	Location Select	Report Management	I Add report to queue
		Downloads	I≣ List





## Reports - Download (2)

- Download the desired report / export by clicking the 'Download Archive' button
- A .zip file containing the report / export is saved on your device
- Use the 'Delete' button to delete requests you no longer need

Export / Downloads									
								▼ Filt	ters 0
Dataset	User	Total Rows	Export Status	File Type	Archive size	Started At 1	Completed At	Action	
Subject Enrolment	investigator		NO DATA	CSV		02 Nov 2022 09:57:41		<b>DELETE</b>	
Subject Enrolment	investigator	2	FINISHED	CSV	327 Bytes	02 Nov 2022 09:56:41	02 Nov 2022 09:56:42	DOWNLOAD ARCHIVE	DELETE
Page Status	investigator	4422	FINISHED	CSV	17.41 KB	27 Sep 2022 13:33:32	27 Sep 2022 13:33:35	DOWNLOAD ARCHIVE	DELETE
Adverse Events	investigator	2	FINISHED	CSV	487 Bytes	12 Sep 2022 13:43:37	12 Sep 2022 13:43:38	DOWNLOAD ARCHIVE	DELETE
DCRs	investigator	989	FINISHED	CSV	18.36 KB	12 Sep 2022 12:10:43	12 Sep 2022 12:10:45	DOWNLOAD ARCHIVE	DELETE
DCR Status	investigator	384	FINISHED	CSV	2.58 KB	12 Sep 2022 10:52:00	12 Sep 2022 10:52:01	DOWNLOAD ARCHIVE	DELETE
								1 / 1 - 6 results - Per pag	<b>ge</b> 32 <b>•</b>

If the request returned no data, the export status will show 'No Data'. It is not possible to download this empty file.



### Reports - Download (3)

- Any requests still being processed by the system will also show up in the list
- You can track the progress in the Progress column
- If applicable, you can pause or cancel the request in this stage

<b>જ</b> (	CoroPrever	ntion	=	Export / Downloads		Working in: Countries: Multipl Sites: Multiple (1)			Smith John (A	Logged in as: dministrator)
										▼ Filters 0 -
Туре	Title	User	Total Rows	Progress	Export Status		File Type	Archive size	Completed At	Action
Report	SubjectData	Smith John			IN PROGRESS		CSV			II PAUSE CANCEL
Report	Data Listing	Smith John			NO DATA		PDF			<b>DELETE</b>



# Manage DCRs

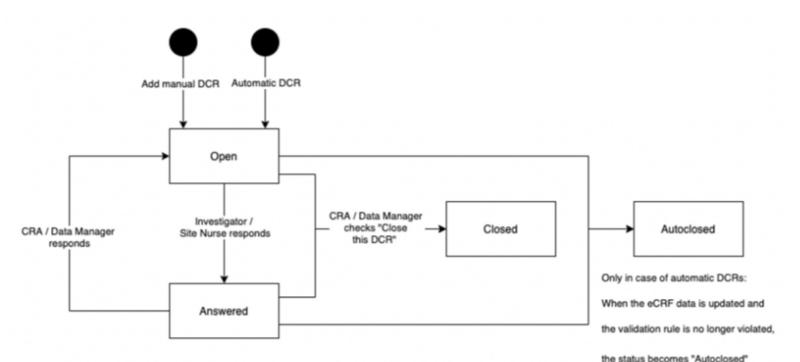


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## Manage DCRs - DCR Workflow

- CRA, Lead CRA and Data Manager can manually create a DCR (query) on a data field or eCRF
- CRA and Lead CRA can only provide a response to or close a DCR that was raised by a CRA or Lead CRA
- Data Manager can only provide a response to or close a DCR that was raised by a Data Manager
- Auto-DCRs can only be closed by the system (when conditions are satisfied) or manually by a Data Manager







# Manage DCRs - Create DCR on block

CRA, Lead CRA and Data Manager can manually create a DCR (query) on a data field:

- Hover over the field,  $\Delta_+$  appears
- Click A<sub>+</sub> to add a DCR

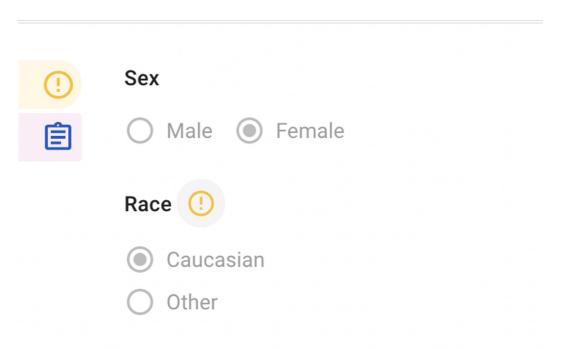
Demo	ographics	Monitor Audit trail	
<ul><li>⊘</li><li></li></ul>	Year of birth		
	<b>Age</b> 41		
<ul> <li>⊘</li> <li>€</li> </ul>	Sex () Male () Female	\$	
	Race A Caucasian Other		
Ва	ıck	Add Manual DCR Next	CoroPrevention FOR CORONARY HEART DISEASE



# Manage DCRs - Create DCR on block (2)

• Enter the data clarification request and click Save to confirm or Cancel to return to the form

<b>I</b>	Add Manual DCR: RACE	×
Please verify.		
		14
		SAVE CANCEL







# Manage DCRs - Create DCR on eCRF

CRA, Lead CRA and Data Manager can manually create a DCR (query) on an entire eCRF:

• Click the "Add Manual DCR" button

	Show monitoring status	Not monitored
Smok	king Behaviour	Monitor Audit trail
0	Do you currently smoke or have you smoked in the past?	*
Ê	O I have never smoked	
	I currently don't smoke but I have smoked in the past	
	O I sometimes smoke	
	O I currently smoke	
Ba	ıck	Add Manual DCR Next



**Smoking Behaviour** 

I have never smoked

I sometimes smoke
 I currently smoke

 $\bigcirc$ 

自

Back

Do you currently smoke or have you smoked in the past?

I currently don't smoke but I have smoked in the past



- Enter the data clarification request and click Save to confirm or Cancel to return to the form
- eCRF DCRs are shown by clicking the DCR button
- These do not appear on a field itself

<b></b>	Add M	anual DCR: Smokin	g Behaviour		×	
Please complete this pag	je					
					25	
				SAVE	CANCEL	
Monitor DCR (1) At	udit trail					
	\$					
Add Manual DCR	lext	$\mathbf{C}$	CoroF	Prev	/enti	or
			P E R S O N A L I C O R O N A R Y			



# Manage DCRs - Answered DCR

The site (Study Nurse, Investigator) can provide an answer to a DCR:

- Indicated by the Answered DCR icon (8)
- Click the icon to open the DCR and view the response

	Sex
8	
Ê	🔘 Male 🔘 Female
	Race 🗵
	O Caucasian
	Other
	Specify
	Asian

	Data Clarification Requests	3
Show closed data clarification requests	Search	C
<b>Race</b> Please verify.		#16 • 16 Nov 2021 15:14:47 m You
Renneboog Liesbeth Corrected the data now.		16 Nov 2021 15:58:12
Add a response		
Close this DCR		
Save Cancel		
	OPEN IN OVERVIEW	





## Manage DCRs - Re-open a DCR

#### To re-open the DCR to the site, provide a response and click Save

Demogra	phics - coro-001001-003								
Data Clarification Requests									
Show closed data clarification requests	Search	Q							
Race Please verify.	#1	6 • 16 Nov 2021 15:14:47 🕅 You							
Renneboog Liesbeth Corrected the data now.		16 Nov 2021 15:58:12							
Add a response Please verify the provided race, thank you									
Close this DCR									
Save Cancel									
	OPEN IN OVERVIEW								

(	Sex
Ê	🔿 Male 🔘 Female
	Race 🕛
	<ul><li>Caucasian</li><li>Other</li></ul>
	Specify
	Asian





### Manage DCRs - Close a DCR

If the DCR is resolved, tick Close this DCR and click Save.

It is possible to provide a response when closing a DCR, this is not required.

Race Please verify.	#16 • 16 Nov 2021 15:14:47 ៣ You
Renneboog Liesbeth	16 Nov 2021 15:58:12
Corrected the data now.	16 Nov 2021 16:07:59
Please verify the provided race, thank you. User Investigator	16 Nov 2021 16:10:45
The data has been corrected.	
Add a response	
Close this DCR	

	Sex
]	Male 🔘 Female
F	Race
(	Caucasian
(	• Other
	Specify
	Asian-Caucasian





### Manage DCRs - View DCRs

- Click the DCR button on top of the page or the data entry status icon of a block to open the DCRs for the page/block
- Toggle Show closed data clarification requests to include closed DCRs

<ul> <li>Year of birth</li> <li>1980</li> </ul>	
Demographics	s - coro-001001-003
Data Clarification Requests	Audit Trail
Show closed data clarification requests	Search Q
Race       Please verify.	#16 • 16 Nov 2021 15:14:47 🕅 You
OPE	EN IN OVERVIEW
Asian-Caucasian	





# Manage DCRs - DCRs Overview

- To see all DCRs for the location you're working in, click DCR in the navigation bar
- Use the filters to search for specific DCRs

ŵ	Home													<b>T</b> Filters	) -
8	Subjects	Subject	Visit Title	Ecrf Title	Study	Site	Variable	Dcr Type	Message	Created By	Created At	Status	Closed By	Closed At	Action
¢	DCR	coro- 001001-003	Enrolment V1	Smoking Behaviour	CoroPrevention	Helsinki University Hospital		manual	Please complete this page	Renneboog Liesbeth	16 Nov 2021	open			
₽	Training Export	coro- 001001-003	Enrolment V1	Demographics	CoroPrevention	Helsinki University Hospital		manual	example query	Renneboog Liesbeth	16 Nov 2021	open			
	Audit ~	coro- 001001-003	Enrolment V1	Demographics	CoroPrevention	Helsinki University Hospital	RACE	manual	Please verify.	Renneboog Liesbeth	16 Nov 2021	closed	Renneboog Liesbeth	16 Nov 2021	
0	Location Select	coro- 001001-003		Primary and Secondary Endpoints Record	CoroPrevention	Helsinki University Hospital	DEPD	automatic	Date of the endpoint [2021-10-25]	User Investigator	16 Nov 2021	open			
		coro- 001001-003		Primary and Secondary Endpoints Record	CoroPrevention	Helsinki University Hospital	DEPD	automatic	Date of the endpoint [02 Nov 2021]	User Investigator	16 Nov 2021	autoclosed		16 Nov 2021	
		coro- 001001-003	Enrolment V1	Visit Date	CoroPrevention	Helsinki University Hospital	DVISD	automatic	Visit date [06 Oct 2021] is before	User Investigator	16 Nov 2021	open			
		coro- 001001-003	Enrolment V1	Blood Sample	CoroPrevention	Helsinki University Hospital	BSORNRLO	automatic	Lower Normal Limit is required	User Investigator	15 Nov 2021	open			
		coro- 001001-003	Enrolment V1	Blood Sample	CoroPrevention	Helsinki University Hospital	BSORRESU	automatic	Unit is required. Please fill	User Investigator	15 Nov 2021	autoclosed		15 Nov 2021	
													1/1 - 8 results	Per page	32 🔻



# Manage DCRs - DCRs Overview (2)

- This includes system-generated DCRs and manual DCRs
- Closed and autoclosed DCRs are also listed here

												<b>T</b> Filters	) -
Subject	Visit Title	Ecrf Title	Study	Site	Variable	Dcr Type	Message	Created By	Created , At	† Status	Closed By	Closed At	Action
coro- 001001-003	Enrolment V1	Smoking Behaviour	CoroPrevention	Helsinki University Hospital		manual	Please complete this page	Renneboog Liesbeth	16 Nov 2021	open			
coro- 001001-003	Enrolment V1	Demographics	CoroPrevention	Helsinki University Hospital		manual	example query	Renneboog Liesbeth	16 Nov 2021	open			
coro- 001001-003	Enrolment V1	Demographics	CoroPrevention	Helsinki University Hospital	RACE	manual	Please verify.	Renneboog Liesbeth	16 Nov 2021	closed	Renneboog Liesbeth	16 Nov 2021	
coro- 001001-003		Primary and Secondary Endpoints Record	CoroPrevention	Helsinki University Hospital	DEPD	automatic	Date of the endpoint [2021-10-25]	User Investigator	16 Nov 2021	open			
coro- 001001-003		Primary and Secondary Endpoints Record	CoroPrevention	Helsinki University Hospital	DEPD	automatic	Date of the endpoint [02 Nov 2021]	User Investigator	16 Nov 2021	autoclosed	J	16 Nov 2021	
coro- 001001-003	Enrolment V1	Visit Date	CoroPrevention	Helsinki University Hospital	DVISD	automatic	Visit date [06 Oct 2021] is before	User Investigator	16 Nov 2021	open			
coro- 001001-003	Enrolment V1	Blood Sample	CoroPrevention	Helsinki University Hospital	BSORNRLO	automatic	Lower Normal Limit is required	User Investigator	15 Nov 2021	open			
coro- 001001-003	Enrolment V1	Blood Sample	CoroPrevention	Helsinki University Hospital	BSORRESU	automatic	Unit is required. Please fill	User Investigator	15 Nov 2021	autoclosed		15 Nov 2021	
	Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003           Coro- 001001-003	Coro- 001001-003         Enrolment V1           Coro- 001001-003         Enrolment V1           Coro- 001001-003         Enrolment V1           Coro- 001001-003         Enrolment V1           Coro- 001001-003         Enrolment V1           Coro- 001001-003         Enrolment V1           Coro- 001001-003         Enrolment V1           Coro- 001001-003         Enrolment V1           Coro- 001001-003         Enrolment V1	Coro- 001001-003         Enrolment V1         Smoking Behaviour           Coro- 001001-003         Enrolment V1         Demographics           Coro- 001001-003         Enrolment V1         Demographics           Coro- 001001-003         Enrolment V1         Demographics           Coro- 001001-003         Finolment V1         Demographics           Coro- 001001-003         Finolment V1         Primary and Secondary Endpoints Record           Coro- 001001-003         Enrolment V1         Visit Date           Coro- 001001-003         Enrolment V1         Blood Sample	Coro- 001001-003Enrolment V1Smoking Behaviour Smoking BehaviourCoroPreventionCoro- 001001-003Enrolment V1DemographicsCoroPreventionCoro- 001001-003Enrolment V1DemographicsCoroPreventionCoro- 001001-003Enrolment V1DemographicsCoroPreventionCoro- 001001-003Enrolment V1DemographicsCoroPreventionCoro- 001001-003Enrolment V1Primary and Secondary Endpoints RecordCoroPreventionCoro- 001001-003Enrolment V1Visit DateCoroPreventionCoro- 001001-003Enrolment V1Visit DateCoroPreventionCoro- 001001-003Enrolment V1Blood SampleCoroPrevention	Coro- 001001-003Enrolment V1Smoking BehaviourCoroPrevention V1Helsinki University Hospitalcoro- 001001-003Enrolment V1DemographicsCoroPreventionHelsinki University Hospitalcoro- 001001-003Enrolment V1DemographicsCoroPreventionHelsinki University Hospitalcoro- 001001-003Enrolment V1DemographicsCoroPreventionHelsinki University Hospitalcoro- 001001-003Enrolment V1DemographicsCoroPreventionHelsinki University Hospitalcoro- 001001-003Enrolment V1Primary and Secondary Endpoints RecordCoroPrevention Helsinki University Hospitalcoro- 001001-003Enrolment V1Visit DateCoroPrevention CoroPreventionHelsinki University Hospitalcoro- 001001-003Enrolment V1Visit DateCoroPrevention CoroPreventionHelsinki University Hospitalcoro- 001001-003Enrolment V1Blood SampleCoroPrevention CoroPreventionHelsinki University Hospitalcoro- 001001-003Enrolment V1Blood SampleCoroPrevention CoroPreventionHelsinki University Hospital	Coro- 001001-003Enrolment V1Smoking BehaviourCoroPrevention V1Helsinki University HospitalCoro- 001001-003Enrolment V1DemographicsCoroPrevention CoroPreventionHelsinki University HospitalCoro- 001001-003Enrolment V1DemographicsCoroPrevention CoroPreventionHelsinki University HospitalCoro- 001001-003Enrolment V1DemographicsCoroPrevention CoroPreventionHelsinki University HospitalRACECoro- 001001-003Enrolment V1Primary and Secondary Endpoints RecordCoroPrevention CoroPreventionHelsinki University HospitalDEPDCoro- 001001-003Enrolment V1Primary and Secondary Endpoints RecordCoroPrevention CoroPreventionHelsinki University HospitalDEPDCoro- 001001-003Enrolment V1Visit DateCoroPrevention CoroPreventionHelsinki University HospitalDVISDCoro- 001001-003Enrolment V1Blood SampleCoroPrevention CoroPreventionHelsinki University HospitalBSORRESU	SubjectVisit TitleEcrf TitleStudySiteVariableTypeCoro- 001001-003EhrolmentSmoking BehaviourCoroPreventionHelsinki University HospitalImanualCoro- 001001-003EhrolmentDemographicsCoroPreventionHelsinki University HospitalRACEmanualCoro- 001001-003EhrolmentDemographicsCoroPreventionHelsinki University HospitalRACEmanualCoro- 001001-003EhrolmentDemographicsCoroPreventionHelsinki University HospitalDEPDautomaticCoro- 001001-003Frimary and Secondary Endpoints RecordCoroPreventionHelsinki University HospitalDEPDautomaticCoro- 001001-003Frimary and Secondary Endpoints RecordCoroPreventionHelsinki University HospitalDEPDautomaticCoro- 001001-003FiroIment V1Visit DateCoroPreventionHelsinki University HospitalDISDautomaticCoro- 001001-003Enrolment V1Blood SampleCoroPreventionHelsinki University HospitalBSORNELOautomaticCoro- 001001-003Enrolment V1Blood SampleCoroPreventionHelsinki University HospitalBSORRESUautomatic	SubjectVisit TitleEcr TitleStudySiteVariableTypeMessageCoro- 001001-003Errolment V1Snoking BehaviourCoroPrevention University HospitalHelsinki University HospitalRanualPlease complete this pageCoro- 001001-003Errolment V1DemographicsCoroPrevention Helsinki University HospitalRACEmanualPlease verify.Coro- 001001-003Enrolment V1DemographicsCoroPrevention Helsinki University HospitalRACEmanualPlease verify.Coro- 001001-003Enrolment V1Primary and Secondary Endpoints RecordCoroPrevention Helsinki University HospitalBCPDautomatic automatic Date of the endpoint D21-10-25[Coro- 001001-003Errolment V1Visit DateCoroPrevention CoroPreventionHelsinki University HospitalDEPDautomatic automaticDate of the endpoint D21-10-25[Coro- 001001-003Errolment V1Visit DateCoroPrevention Helsinki University HospitalDVISDautomatic automaticSitit date [06 Oct 2021] is beforeCoro- 001001-003Errolment V1Blood SampleCoroPrevention Helsinki UniversityBSORREDautomatic automaticLivit is requiredCoro- 001001-003Errolment V1Blood SampleCoroPrevention Helsinki UniversityBSORREDautomatic automaticLivit is required.PleaseCoro- 001001-003Errolment V1Blood S	SubjectVisit TitleEcrf TitleStudySiteVariableTypeMessageCreated ByCoro- 011001-000Errolment 1Smking BehaviourCoroPrevention CoroPreventionHelsinki University HospitalRanualPlease complete this pageReneboog LiesbethCoro- 001001-000Errolment 1DemographicsCoroPrevention CoroPreventionHelsinki University HospitalRACEmanualPlease verify.Reneboog LiesbethCoro- 001001-000Errolment 1DemographicsCoroPrevention CoroPreventionHelsinki University HospitalRACEmanualPlease verify.Reneboog Liesbethcoro- 001001-000Errolment 1DemographicsCoroPrevention CoroPreventionHelsinki University HospitalRACEmanualPlease verify.Reneboog Liesbethcoro- 001001-000Errolment 1DemographicsCoroPrevention CoroPreventionHelsinki University HospitalBEPDautomatio Late of the endpoint [2021-10-25]User Investigatorcoro- 001001-000Errolment 1Visit DateCoroPrevention Helsinki University HospitalBIONautomatio LiesbethSist date [06 Oct. InvestigatorVisit date [06 Oct. Investigatorcoro- 001001-000Enrolment 1Blood SampleCoroPrevention Helsinki UniversityBIONRED Rospitalautomatio LiesbethLiesbethcoro- 001001-000Enrolment 1Blood SampleCoroPrevention Helsin	Subject         Visit Tile         Ecrt Title         Study         Site         Variable         Type         Message         Create By         At           Corc- 001001-003         Enrolment         Smoking Behaviour         CoroPrevention         Helsinki University         manual         Please complete this page         Renneboog         Liebeth         2021           corc- 001001-003         V1         Demographics         CoroPrevention         Helsinki University         manual         Please complete this page         Renneboog         Liebeth         2021           corc- 001001-003         V1         Demographics         CoroPrevention         Helsinki University         manual         Please verify.         Renneboog         Liebeth         2021           001001-003         V1         Demographics         CoroPrevention         Helsinki University         RACE         manual         Please verify.         Renneboog         Liebeth         2021           coro- 001001-003         V1         Demographics         CoroPrevention         Helsinki University         DEPD         automatic         Date of the endpoint         Liebeth         2021           01001-003         V1         Siti Date         CoroPrevention         Helsinki University         DVISD         automatic         S	Subject         Visit Title         Ecr Title         Study         Site         Variable         Type         Message         Created By         At         Tstaus           001001-003         Rirolment         Smoking Behaviour         CoroPrevention         Helsinki         manual         Please complete this page         Renneboog         16 Nov         2021	Nuject         Visit Title         Cerr Title         Study         Study         Variabe         Type         Message         Created By         At         Total Study         Open A           01001-00         Findiment         Smoking Behaviour         CoroPreventio         Helsinki         nanual         Please complete this         Remeboog         16 Nov         open         2021         open         2021         open         16 Nov         open         16 Nov         open         2021         open         2021         open         16 Nov         open         2021         open         2021	Naise         Visit Title         Exer Title         Study         Study         Message         Created By         At         Study         Gaced By         At           001001-003         Erroliment         Snoking Behaviour         CoroPreventio         Isleinki University         Isleinki University

Download this list through Export > Study Management Data Export > DCRs



# Forgot Password



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### Forgot Password

- If you forgot your password, click Forgot Password? on the login page
- Provide your username or email address and click Send Recovery Email

Recover your account by entering your username or e-mail

User ID or email

Back to login

Send Recovery Email



Velcome	Back.	Please	login	to	your	account:
					J	

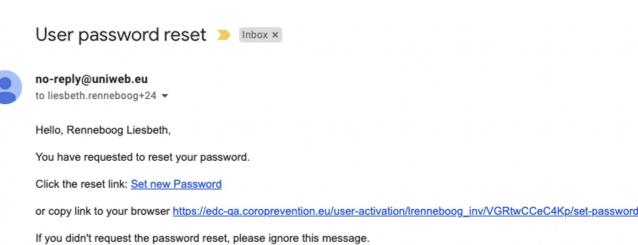
Pas	sword		
-orgot	Password	2	
		vHEAD.2ac21b5	





# Forgot Password (2)

- An email is sent to your email address
- Click Set new Password
- Enter a new password
- Click Set Password



••••••		0
✓ A number	✓ A special symbol	
✓ Uppercase	✓ Lowercase	
✓ 30 or less characters	✓ 8 or more characters	

Set Password

Back to login





# Reset Two-Factor Authentication (TFA)



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### **Reset TFA**

• After logging in using your current (mobile) device to provide the TFA code, click Security Settings in the user menu (upper right corner)

Logge Renneboog Liesbeth (Invest	ed in as: igator)	L
Audit		Password y Settings
Subject Audit Trail	➔ Sign ou	t

• Click Reset the TFA application



**Two-Factor Authentication Settings** 

You have already enabled a one-time password authenticator



# Reset TFA (2)

• Using your current (mobile) device, provide the 6-digit TFA code

You have already enabled a one-time password authenticator

In case you want to register a new device, you can reset the previous 2FA setup.

If you still have the old device, enter the 6 digit code from your authentication App.

If you do not have access to your previous device, you can enter one of the back-up codes.

If neither are possible, please contact system administrators for assistance.

Pin code or Back-up code\*

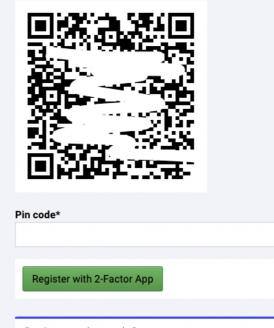
Reset the 2-Factor account

If you do not have access to your current device, please contact <a href="mailto:support@uniweb.eu">support@uniweb.eu</a> to receive a back-up code

#### 



- Open Google Authenticator app on your new mobile device
- Scan the QR code with your new mobile device or enter the key and user **Two-Factor Authentication Settings** account manually
- Enter the 6-digit code shown by the authenticator app
- Click the register button to complete the TFA registration for your new device



Can't scan the code?

To add the entry manually, provide the following details to the application on your phone

Account		
Key: 1	MJ	5

5NRHNSJC4

Time based: Yes

HG305H



CORONARY HEART DISEASE



Use a one-time password authenticator on your mobile device or computer to enable two-factor authentication (2FA).

We recommend cloud-based mobile authenticator apps such as Authy, Duo Mobile, and LastPass. They can restore access if you lose your hardware device.





# Laboratory Data



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# Laboratory Data - General

- The trial contains two types of laboratory data forms
  - Blood Sampling Basic Laboratory Assessments and CoroPredict Score
  - Blood Sampling: Sub-study for Future Research
    - Only if Informed Consent for Blood Sampling Sub-study for Future Research is given
- Compliance Assessments results are not collected in EDC





### Blood Sampling - Basic Laboratory Assessments and CoroPredict Score

- Blood Sampling results are provided by the central lab and uploaded automatically to the eCRF within the subject's visit
- At least the following data should be entered into EDC to enable this:
  - Subject needs to be created
  - Year of birth and Sex on Demographics form
  - Visit Date (visits except Enrolment V1)
  - Was a sample taken?
  - Sample barcode

The laboratory assessments details for a subject-visit can only be uploaded if the above data has been completed in EDC.

The lab results will appear automatically once they've been made available.

Was	s a sample tak	en?								
۲	Yes 🔿 No									
Date	e sample take	n	уууу							
01			2021							
Sam	nple barcode									
75	5145047									
N	r Test code	•	Test name	Value	Unit	Normal Ranges Flag	Lower Normal Limit	Upper Normal Limit	Status	Actions



### Blood Sampling - Basic Laboratory Assessments and CoroPredict Score - Biobank Subjects

- Only applicable for <u>Finnish</u> sites <u>Biobank</u> subjects in <u>Enrolment V1</u>
- Indicate in the subject's eCRF that the subject is a biobank subject
- An "Add Blood Sample Record" button appears, click the button to add a laboratory assessment
- Complete the available details for the assessment
- Test name and Unit appear automatically when a Test code is selected

• Repeat for each available assessment

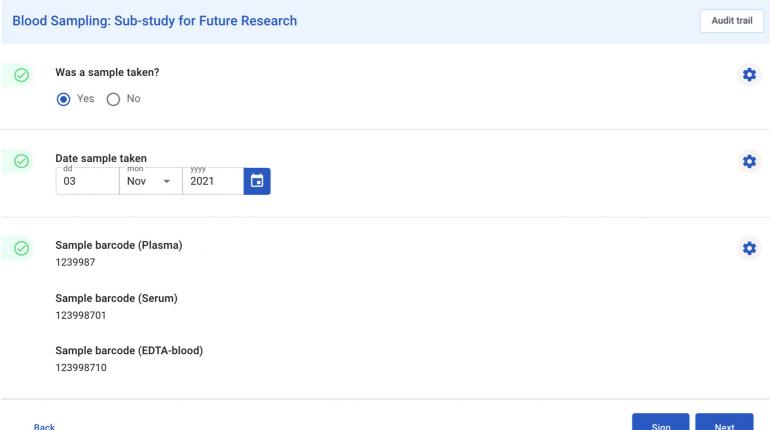
Nr	Test code	Test name	Value	Unit	Normal Ranges Flag	Lower Normal Limit	Upper Normal Limit	Status	Actions
1	BNPR02	NT proBNP	444	pg/ml	н	88	111	⊘ 🖹	/ 1
2	CYBCCK	Cystatin C	44	mg/L	н	11	33	⊘ Ê	/ 1
3	CERT2	Ceramide Score	11					<u>!</u>	/ 1
4	TROIHS	hs-Troponin I	11	pg/mL			4	<u>!</u>	/ 1
5	ALTBC	ALT, 37∞C	22	U/L				<u>!</u>	/ 1

	ple			
Nr 5				
Tes	code			
AL	ТВС	-		
Tes	name			
AL	T, 37∞C			
Valu	e			
Unit				
U/	L			
Nor	nal Ranges Flag			
	er Normal Limit			
LOW				



### **Blood Sampling: Sub-study for Future** Research

- Only if Informed Consent for Blood Sampling Sub-study for Future Research is given
- Complete whether the sample was taken and if so, the date
- Sample barcodes will be derived from the Blood Sampling Basic Laboratory Assessments and CoroPredict Score form within the same visit



The Visit Date needs to be completed to trigger this form for the visit.

The Visit Date needs to be after or equal to the date of informed consent for the sub-study.





# Randomise / Allocate Treatment





## Eligibility

- Randomisation or treatment allocation can only be done for **eligible** subjects
- The system will calculate whether a subject is eligible when all inclusion criteria fields and all exclusion criteria fields have been completed on the Inclusion / Exclusion Criteria form:

Pr	ogress: Enrolled	Inclus	ion / Exclusion Criteria			Audit tra
)	Subject Summary	$\oslash$	Inclusion Criteria	Yes	No	
)	Informed Consent		Informed consent form signed by the study subject.	٢	0	
)	Informed Consent: Blood Sampling Sub-study for Future		Male or female aged 30 to 80 years on the day of enrolment.	۲	0	
	Research Enrolment V1		$\ge$ 50% stenosis in one or more major coronary arteries on angiography or computerised tomography (CT) performed within the preceding year (from enrolment visit) or myocardial infarction (type I, II) during the preceding year.	۲	0	
	Visit Date					
	<ul> <li>Inclusion / Exclusion</li> <li>Criteria</li> </ul>	$\odot$	Exclusion Criteria	Yes	No	
	Demographics		Hospitalisation for acute coronary syndrome, myocardial infarction, stroke, coronary revascularisation or acute heart failure within the preceding month (30 days). These subjects can be enrolled after a one-month stabilisation period, which begins from the time of the event.	0	۲	
	O Medical History		Subjects with NYHA class III-IV heart failure i.e. marked limitation in activity due to symptoms, comfortable only at rest.	$\bigcirc$	۲	
	Vital Signs		Uncontrolled arrhythmias such as ventricular tachycardias.	0	۲	
	Cardiac Assessment		Subjects undergoing dialysis due to severe renal disease.	$\bigcirc$	۲	
	Concomitant Medications		Diseases that severely disable exercising (per investigator's judgement), such as rheumatoid arthritis, neurological or orthopaedic diseases.	0	۲	
	Concomitant Medications		Known aplastic or haemolytic anaemia or other severe anaemia.	0	۲	
	Questionnaires		Concomitant non-coronary disease, such as malignancy that limits life expectancy to less than three years.	$\bigcirc$	۲	
	O Smoking Behaviour		Concurrent participation in another interventional study.	0	۲	
	Blood Sampling - Basic Laboratory Assessments and CoroPredict Score		Subjects not able and/or willing to attend all scheduled visits and comply with all study procedures and use a smartphone application.	0	۲	
	Randomisation					
)	End Of Trial	$\odot$	The subject is eligible to participate in the study			



## **CoroPredict Score and Risk Category**

- Based on the laboratory data, the system will calculate the CoroPredict Score for a subject
- In visit Enrolment V1: the system will determine the subject's risk category based on the calculated CoroPredict Score
- Risk category = low and medium risk
   ⇒ <u>Allocate Treatment</u> (Usual Care)
   CoroPrevention
   Site: Helsinki University Hospital
   Progress: Enrolled
- Risk category = high risk
   ⇒ <u>Randomise Treatment</u>
   (Usual Care or PPP
   Personalised Prevention

Programme)

ŝ	CoroPrevention	≡	Subjects / coro-001001-006 / View	Working in: <b>Country:</b> Finland <b>Site:</b> Helsinki University Hospital	Logged in as: Renneboog Liesbeth (Investigator)	(L) •
Hos	Helsinki University pital rress: Enrolled	Ra	ndomisation			Audit trail
Ĭ	ubject Summary	$\odot$	proBNP + 1			\$
In	formed Consent formed Consent: Blood ampling Sub-study for Future esearch		High-sensitivity troponin + 1			
Er	nrolment V1		Cystatin-C + 1			
	<ul> <li>Visit Date</li> <li>Inclusion / Exclusion Criteria</li> <li>Demographics</li> </ul>		Ceramide score + 1 CoroPredict score = 4			
C	<ul><li>Medical History</li><li>Vital Signs</li></ul>	$\oslash$	<b>Risk Category</b> B - High risk			*
	Cardiac Assessment		RANDOMIZE TREATMENT			\$
C						



## **Randomise Treatment**

- Study Nurses and Investigators can randomise a subject if:
  - The subject is eligible
  - The system has determined the risk category as "high risk" based on the CoroPredict Score

- Navigate to Randomisation form in Enrolment V1
- Click Randomise Treatment

Rand	omisation	Audit trail
$\oslash$	proBNP + 1	٥
	High-sensitivity troponin + 1	
	Cystatin-C + 1	
	Ceramide score + 1	
	CoroPredict score = 4	
$\oslash$	Risk Category B - High risk	\$
	RANDOMIZE TREATMENT	\$
Ba	ack Sign	Next



## Randomise Treatment (2)

- The system will randomly assign the subject to one of the arms the arm is displayed in field "Assigned to ARM":
  - Usual Care (UC)
  - PPP (Personalised Prevention Programme)
- Fields "Date of treatment assignment", "Subject contacted on" and "The subject dropped out before starting intervention" appear

	$\oslash$	Medical History	$\oslash$	Risk Category
	$\oslash$	Vital Signs		B - High risk
	$\oslash$	Cardiac Assessment	$\odot$	Assigned to ARM
	$\oslash$	Concomitant Medications		PPP (Personalised Prevention Program)
	$\oslash$	Questionnaires		Date of treatment assignment
	$\oslash$	Smoking Behaviour		17 Nov 2021
	0	Blood Sampling - Basic Laboratory Assessments		Subject contacted on
		and CoroPredict Score		dd mon 👻 yyyy 🗀
		Randomisation		The subject dropped out before starting intervention
0	Visit	2 ~		O Yes O No
0	Visit	3 ~		
0	Visit	4 ~	Bac	·k

"Subject contacted on" and "The subject dropped out before starting intervention" should be completed by the site after informing the subject on the treatment.

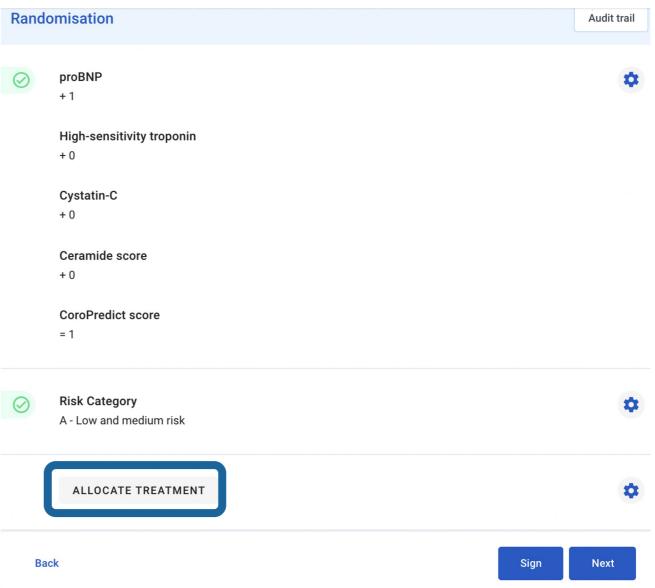




## Allocate Treatment

- Study Nurses and Investigators can allocate treatment to a subject if:
  - The subject is eligible
  - The system has determined the risk category as "low or medium risk" based on the CoroPredict Score
     Randomisation

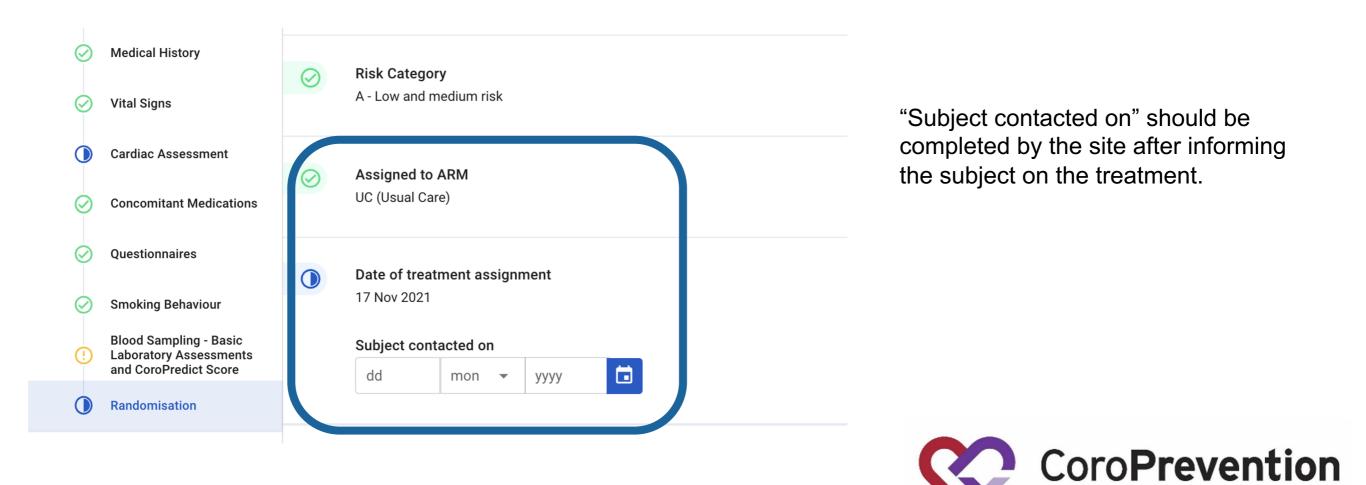
- Navigate to Randomisation form in Enrolment V1
- Click Allocate Treatment





## Allocate Treatment (2)

- The system will assign the subject to the treatment arm UC (Usual Care)
- Fields "Date of treatment assignment" and "Subject contacted on" appear



PERSONALISED PREVENTION CORONARY HEART DISEASE



## Randomise / Allocate Treatment

- After successful randomisation / treatment allocation, the action button disappears
- Randomisation / treatment allocation are irreversible
- The assigned arm will remain unchanged, even if the risk group would be recalculated

	Medical History	Risk Category
	✓ Vital Signs	B - High risk
	Cardiac Assessment	Assigned to ARM
	Concomitant Medications	PPP (Personalised Prevention Program)
	Questionnaires	O Date of treatment assignment
	Smoking Behaviour	16 Nov 2021
	e Blood Sampling - Basic Laboratory Assessments and CoroPredict Score	Subject contacted on dd mon yyyy 16 Nov - 2021
	Randomisation	The subject dropped out before starting intervention
0	Visit 2 🗸	🔿 Yes 💿 No
0	Visit 3 🗸	
0	Visit 4 🗸	Back





## Randomise / Allocate Treatment - Errors

• In case the action was unsuccessful, the system will display an error message

Error	Details
Randomise / Allocate Treatment button is not available	Ensure the eligibility and laboratory data is available for the subject in the Enrolment V1 visit. The button will only appear for eligible subjects for which the system could calculate the risk group.
"The subject has not been randomised as the randomisation cap for the trial has been reached"	The maximum number of randomised subjects within the trial has been reached or the maximum number of subjects randomised to a specific arm has been reached. Randomisation is no longer allowed.
"The subject has not been randomised as the randomisation cap for the country has been reached"	The maximum number of randomised subjects within the country has been reached or the maximum number of subjects randomised to a specific arm has been reached. Randomisation is no longer allowed.
"The subject has not been randomised as the randomisation list is not available in the system"	The randomisation list is not available in the system for the site.
"The subject has not been randomised as all randomisation records are already in use"	The randomisation list for the site is full.





# SAE / SADE Form



## SAE

- Adverse Events can be reported on the Adverse Events Log form
- Indicate whether the AE is considered serious
- In case Yes, a banner appears
- Click the SAE/SADE form hyperlink to access the form

쪿 CoroPrevention	Subjects / coro-001001-003 / View	Working in: Country: Finland Site: Helsinki University Hospital Kenneboog Liesbeth (Investigator)	L •	
Adverse Events     Device Deficiencies	Ves No Date of resolution dd mon 18 Nov Vyyy 2021			
<ul> <li>Visit 3</li> <li>Visit 4</li> <li>Visit 5</li> <li>Visit 6</li> </ul>	<ul> <li>Relationship to PPP intervention</li> <li>Related</li> <li>Possibly related</li> <li>Unrelated</li> </ul>		۵	
<ul> <li>Visit 7 ~</li> <li>End Of Trial</li> <li>Informed Consent Amendments</li> <li>Logs ^</li> </ul>	<ul> <li>Serious Adverse Event</li> <li>Yes No</li> <li>Please fill out the SAE/SADE form!</li> </ul>		*	
<ul> <li>Adverse Events Log</li> <li>Concomitant Medications Log</li> <li>Subject Reported Clinical Endpoints Log</li> <li>Call Log</li> </ul>	<ul> <li>Outcome</li> <li>Recovered</li> <li>Continuing with intervention</li> <li>Continuing without intervention</li> <li>Death</li> </ul>			CoroPrevention personalised prevention for coronary heart disease



## SADE

- Device deficiencies can be reported on the Device Deficiencies form
- Indicate whether any deficiency with SADE potential was experienced
- In case Yes, a banner appears
- Click the SAE/SADE form hyperlink to access the form

Device Deficiencies	Audit trail	
<ul> <li>Did the subject experience any device deficiencies since last visit? (i)</li> <li>Yes O No</li> </ul>	\$	
Please specify the device deficiency example		
<ul> <li>Did the subject experience any device deficiencies with SADE potential?</li> <li>Yes No</li> <li>Please fill out the SAE/SADE form</li> </ul>	\$	
Back	Sign Next	Coronary Heart D



- Can be completed electronically
- Or can be printed out and completed on paper

		e Event (SAE) e Device Effe	/ ct (SADE) Report	C	CoroPrevention PERSONALISED PREVENTION CORONARY HEART DISEASE
Protocol I CPP-2020		rotocol version:	Country:	Site:	
	e University		Subject ID:	Arm: O PPP O UC	Subject gender: Male Female
Arvo Ylp	e and Heal bön katu 6 20 Tampere	th Technology	Subject age at date of onset:	AE number (from AE l	og). If DD leave empty:
	Report relevant op	otion: 🔘 Init	tial Report 🛛 🔘 Fo	bllow Up Report 🛛 🔿 F	inal Report
Choose r Initial Rep available, t Follow Up resolved. If Final Repo Date of R Date of C	relevant op port: The first the form is un <b>Report:</b> Foll of ongoing, fu port: When all Report: Onset:	time you are reportinsigned, or the event ow up information to rther reports must b follow up informatio	ng this event this may be a t is marked as ongoing. Foll o an initial report is provide e submitted until the resolu	signed or unsigned report. At the low up or Final report should be ad in this report. The event may st ution of the event. us Adverse Event and the outcom yy)	is time point either, not all details provided in 30 days.

! The form contains multiple pages







## SAE / SADE Form - Sending

- After completing the form, provide a signature
- Send the form to the specified email address

#### **Reporting Person**

Supply full details as indicated of person reporting the event. Please ensure the contact email address is complete.

Principa	Investigator / Delegated Medically Qualified Person
Name:	Role:
Tel:	Email:
Signature:	

#### Principal Investigator / Delegated Medically Qualified Person:

Please note the person signing this form must be either the Principal Investigator or a medically qualified individual (sub investigator) as agreed by the Sponsor to undertake this role. The person must be named and delegated the duty on the delegation of authority log.

#### Sending the Form

PLEASE SEND THIS FORM TO: CoroPrevention@tuni.fi In case a receive acknowledge is not sent back in two days, please re-send.

SAE/SADE v1.0\_28Jun2021

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# Import Data from Tool Suite





## Import Data from Tool Suite

- For subjects randomised to the PPP arm only
- Import Data button is available for following forms from Visit 2 onwards:
  - Vital Signs
  - Clinical Assessment
  - Smoking Behaviour
  - 6 Minute Walking Test
- It is possible to enter the data manually as well





## Import Data from Tool Suite (2)

• To import data from the Tool Suite, click "Import data from CoroPrevention tool"

CoroPrevention	Subjects / coro-001001-115 / View	Working in: <b>Country:</b> Finland <b>Site:</b> Helsinki University Hospital	Logged in as: Renneboog Liesbeth (Investigator)	<b>L</b> •
Subject ID: coro-001001-115 Site: Helsinki University	Show monitoring status			
Hospital Progress: Randomised	Vital Signs		Import data from CoroPrevention tool	Audit trail
Subject Summary	Body weight			۵
Informed Consent				
Informed Consent: Blood Sampling Sub-study for Future Research	O Blood pressure			¢
<ul> <li>Enrolment V1 ~</li> <li>Visit 2 ^</li> </ul>	Systolic mmHg Diastolic	mmHg		
✓ Visit Date	Pulse Rate			
Counselling and Goal- Setting	bpm			
Vital Signs				
O Clinical Assessment	Back			Next





## Import Data from Tool Suite (3)

- A pop-up window will appear that will show:
  - Question the field on the eCRF
  - Current value the current value of the question on the eCRF in EDC
  - New value the value that can be imported from the CoroPrevention tool
- Review the data and click "Import" to import the new values into the eCRF
- Or click "Cancel" to return to the eCRF without importing the data

	Import data for Vital Signs - coro-001001-115		×
Question	Current value	New value	
Systolic		133	
Diastolic		111	
Body weight		88.5	
Pulse Rate		101	

CANCEL



## Import Data from Tool Suite (4)

• After clicking "Import", the system will automatically populate the listed fields with the new values:

	Import data from CoroPrevention tool	Audit trail
	Import data from CoroPrevention tool	
		\$
a		۵
9		
	Sign	Next
	3	





## Import Data from Tool Suite - Data Updates

- The most efficient way to make updates to already imported data is by:
  - Making the necessary updates to the data in the Tool Suite
  - Then navigating to the subject in eCRF and to the applicable eCRF
  - And clicking "Import data from CoroPrevention tool" and then "Import"
- The pop-up window will show the updated value(s) in the "New value" column:

	Import data for Vital Signs - co	ro-001001-115	×
Question	Current value	New value	
Systolic	133	133	
Diastolic	111	111	
Body weight	88.5	85.5	
Pulse Rate	101	99	
			CANCEL IMPORT



## Import Data from Tool Suite - No Data

- In case the data was not yet provided in the Tool Suite, the pop-up window will be empty
- You won't be able to import the data:
  - Either complete the data in the eCRF manually or
  - Add the data in the Tool Suite and then import the data for the subject's eCRF in EDC

	Import data for Clinical Assess	ment - coro-001001-087	×
Question	Current value	New value	
	No data av	ailable	
			CANCEL IMPORT



# Generate ePRO Link





## Generate ePRO Link

Generate a QR code or hyperlink to provide to the subject to complete their questionnaires on their mobile device or on the tablet by:

- Navigating to the "Epro Link" tab in the navigation bar
- Selecting a subject from the dropdown menu
- Clicking "Check available questionnaire links"

	CoroPrevention	≡	EproLink					🖶 001001 - He
ŵ	Home		coro-001001	038		•	CHECK AVAILAB	LE QUESTIONNAIRE LINKS
2	Subjects							
¢	DCR	Subj	Visit ect Number	After Visit	Created For	Created On 1	QR Code	Uri
B	Documents	coro 0010 255		no	Patient	October 14, 2022 08:38	Show QR Code	https://tablet-uat.coroprevention.eu/session/start/_uiPz1k4Jx8HmbzhbXDPX8obl19X5X\ BBB2T01GWtHKiiXBRjqd8pK-5xtoJLIFW5su939T2xgUAfW1iPtMtCAbtjMW857TWK9p4S5
4	Training Export	coro 0010 224		no	Study Nurse	September 16, 2022 05:50	Show QR Code	https://tablet-uat.coroprevention.eu/session/start/j9TVdENgCgG1CLqZCiPTilAswuNB0d7 huK9EGExpUWE8W6FofuCYTsyLU9K_FITcwKCz8bg_1ZfPym8SiQGYfBskdfCT8tA0JIGEWF
	Adjudication	coro 0010 224		no	Patient	September 13, 2022 11:28	Show QR Code	https://tablet-uat.coroprevention.eu/session/start/T7NTuv-Q3eCK9D7orVr8ecf54tMBjXzMm1UO4uNL7CA4LQzNI9I6TXrYnwIbrT2KWkuPWw1vSlcNcLEBIAY6muoa6Qu4Xpdve6f3Jr
	EproLink	coro 0010 001		no	Patient	September 12, 2022 13:36	Show QR Code	https://tablet-uat.coroprevention.eu/session/start/cesHIFhGcmz83fAlfcSMLw5Y1Fb71t6 jKnXsvsfUL0fUBt_oqzKxC5rBEK53t2gCAV4_xOR0z5PMTup0HYXbhjq800FbgVafE6WAAff
0	Audit 🗸	cord 0010 001		no	Patient	September 12, 2022 12:16	Show QR Code	https://tablet-uat.coroprevention.eu/session/start/J7XrtsTSgU2_u4TR-VNozsQ7NZQM78 Q2Tpt0p6eWfXCTkBRMGU8Ir_GJDWmEtY2ZXQeqFTggZ4k5nNIpAVty0PbFN-n68cXdOW_



## Generate ePRO Link (2)

- The system will display the available ePRO links for the subject in a pop-up window:
  - Link for the subject to complete their ePRO's
  - Link for the study nurse/investigator to consult the subject's ePRO's

•	CoroPreventior	n	Epr	roLink							H 001001 - Hel:
ŵ	Home		core	o-001001	1-038		Ŧ	CHECK AV	AILABLE QUESTIONNAIRE LINKS		
ð	Subjects										
¢	DCR		Subject	Visit Number	After Visit	Created For	Created On	<sup>†</sup> QR Code	Uri		
	Documents		coro- 001002- 255		Availa	able Epro	D Link for	Subject -	coro-001001-038		ıbzhbXDPX8obl19X5XYV AbtjMW857TWK9p4S5s <sup>-</sup>
	Training		coro- 001001-		Current Vis		Timing				CLqZCiPTilAswuNB0d7n YfBskdfCT8tA0JlGEWFo
<u>ক</u>	Export	~	224		1		Before visit		LINK FOR SUBJECT	CONSULT MYSELF	TIDSKITOTOCKOSIOETH C
6	Adjudication		coro- 001001- 224								9D7orVr8ecf54tMBjXzNk imuoa6Qu4Xpdve6f3Jr7i
	EproLink		coro- 001001- 001								3fAlfcSMLw5Y1Fb71t6w: njq800FbgVafE6WAAfHç
0	Audit	~	coro- 001001- 001								4TR-VNozsQ7NZQM78K. Vty0PbFN-n68cXdOW_iQ
			coro- 001001-							CLOSE	yn6wxLH3Lbql7nV3ld9tv 160b47PljK6Nvl4Z0dVG
			138				11:11				
			coro-		1	Patient	Santamha	r	https://tablet-uat.coropreventi	on ou/session/start/cuvOh//TigC//	GT-iE-avAG7ci0WHK I7cRI





## Generate ePRO Link (3)

- A pop-up window appears containing the URL and showing the QR code
- The subject can scan the QR code with their mobile device
- The URL can be copied by clicking the icon to e.g. send via email

cord	o-001001-0	38		•	CHECK AVA	ILABLE QU	ESTIONNAIRE LINKS		
Subject	Visit Number	After Visit	Create For	d Created On	QR Code	Url			
coro- 001002- 255	1	no	Pa	Epro Link fo	r Subject -	coro-001	001-038		_uiP: xgUA
coro- 001001- 224	1	no	St Ni	https://tab	let-uat.coropre	evention			j9TV g_1Z
coro- 001001- 224	1	no	Pa						T7N 1vSlo
coro- 001001- 001	1	no	Pa						cesH :5PM
coro- 001001- 001	1	no	Pε						J7Xı Tgg
coro- 001001- 138	6	no	Pε	12, 2022		r uo i	туцкоока-динуншканшынн	CLOSE	lgp1 _Y308





## List of ePRO Links

- Every time an ePRO link is generated, the request is added to the list
- You can use the filters to search for specific requests
- Click "Show QR code" to see the QR code
- The URL is displayed in column "Url"

Epr	roLink					🛨 001001 - Helsinki University Hospital 🚺 👻
Sub	oject			•	CHECK AVAILAB	BLE QUESTIONNAIRE LINKS
		S	ubject	coro-001001	-038	× • • • • • • • • • • • • • • • • • • •
Subject	Visit Number	After Visit	Created For	Created On ↑	QR Code	Uri
coro- 001001- 038	1	no	Patient	November 2, 2022 08:35	Show QR Code	https://tablet-uat.coroprevention.eu/session/start/5AV5Ejbqm7Ak5BKT0EYBMBaHv7OnRcuZmCfwi4-dRSY1YP27G6pvl8yGZFManIdT-M _eX6oN5Dg5g80QGh7SV0c4w-AP8ID06UITWUVks-Rrb3VgktqqEQ7VYaBpvv2fCxtDJPY2iMyawnRBnke9XK7WStFA1jyQ0A0RnWf2oMez(
coro- 001001- 038	1	no	Patient	June 15, 2022 07:32	Show QR Code	https://tablet-uat.coroprevention.eu/session/start/mtyrSJRVmmzDJmSqcc9dKhXTxc0edj6x0ERFarTYJUUMM7I0ctgJU047v_UVVhYmW 5FVxRXN16rl2c1XuX629X0QM7cnf5xwQ6C6Yu9UZC0p6E9b94S4UUJe_EVmrjfdDS4dvqHboQrXr08wTq_i8aVI8BmPeCNWTG7E6-ruN-pk
coro- 001001- 038	1	no	Study Nurse	June 4, 2022 03:07	Show QR Code	https://tablet-uat.coroprevention.eu/session/start/miRvbIONLwIX8SSdO8x76-B0SgBr2OdlxiJax0tHrSRmuY08alzDyS7EjynGJ5wplNoCBk u4gR_12xPAsS97Bo0IKNn8M5f0Xx6vcrz5_lzJvNd0Q4OwTvsoowN0jYxBv2bck7ozTh_cjdEYjBBMLYo1TdSXbzzwUo6iGXAMql2e3GP49Bo VKnR3zmdnV1YVFBmau4/fi





# **Protocol Deviations**





## **Protocol Deviations - Log**

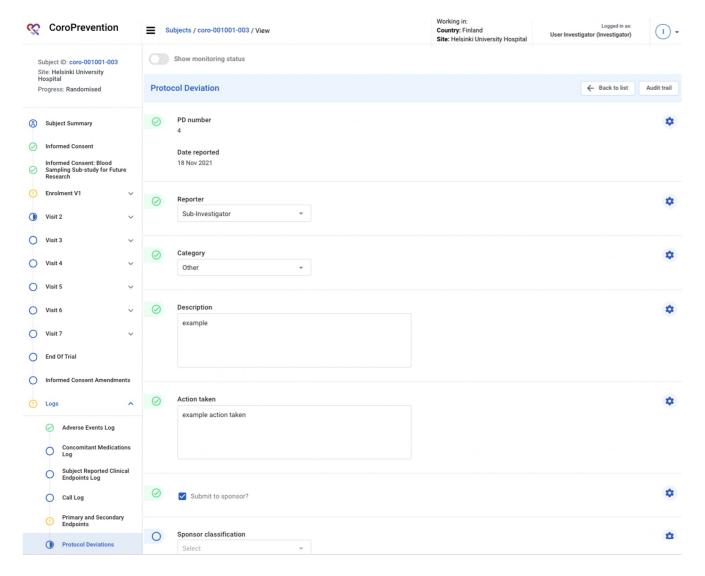
Any protocol deviations (PDs) on subject are to be collected on the Protocol Deviations Log.

PDs can be manually created or automatically generated based on predefined conditions. Automatic PDs have "System" as reporter.

		ations										Audit
r	Date Reported	Reporter	Category	Description	Action taken	Created by	Date last modified by site	Sponsor classification	Discarded by sponsor?	Closed by sponsor?	Status	Actions
	16 Nov 2021	System	Informed Consent	Clinical study procedures conducted prior to signing initial informed consent		System	16 Nov 2021	Important	Yes	Yes	) Ē	ľ
	16 Nov 2021	System	Inclusion/Exclusion	Non-eligible subject enrolled		System	16 Nov 2021	Important	No	No		1
	18 Nov 2021	Sub- Investigator	Discontinuation	example	EoT form completed	investigator	18 Nov 2021	Non- Important	No	Yes	⊘ Ê	1
	18 Nov 2021	Sub- Investigator	Other	example	example action taken	investigator	18 Nov 2021	Important				1



- Click Add Protocol Deviation to create a new PD for a subject
- The PD number and Date reported will be set by the system
- Complete fields Reporter, Category, Description, Action Taken
- If the PD is ready to be submitted, tick Submit to sponsor?



Ticking Submit to sponsor? triggers an email notification to the sponsor.

The sponsor will complete the other fields of this PD record.





sponsor?



- Created by the system based on predefined data conditions
- Fields PD number, Date reported, Reporter, Category, Description and Sponsor Classification are automatically set
- Complete Action taken and if the PD is ready to be submitted, tick Submit to

		c to I
$\odot$	PD number	
0	1	
	Date reported 16 Nov 2021	
$\oslash$	Reporter	
	System 👻	
0	Category	
	Informed Consent 👻	
$\bigcirc$	Description	
0	Clinical study procedures conducted prior to signing initial informed	
	consent	
0		
0	Action taken	
	Action taken	
0	Action taken	
0	Submit to sponsor?	
0	Sponsor classification	

Ticking Submit to sponsor? triggers an email notification to the sponsor.

The sponsor will complete the other fields of this PD record.



### **Protocol Deviations - Sponsor Evaluation**

- A PD that is submitted will be evaluated by the sponsor
- The evaluation is final when fields Discarded by sponsor? and Closed by sponsor? have been completed
- A closed PD can no longer be edited

If Sponsor classification = Important, additional sponsor fields will be displayed:

- Sponsor description
- Root cause and impact assessment
- Corrective action
- Preventative action

$\oslash$	Sponsor classification
	Important 👻
$\oslash$	Sponsor description
	Informed consent not signed/da 👻
$\odot$	Root cause and impact assessment
	example cause
$\oslash$	Corrective action
	Example action
$\oslash$	Preventative action
	Example preventative action
$\oslash$	Discarded by sponsor?
	🔿 Yes 💿 No
	Closed by sponsor?
	• Yes O No

